**Hiawatha Academies**  
**Meeting: Board of Directors**

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>12/18/19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location</td>
<td>Hiawatha College Prep -</td>
</tr>
<tr>
<td></td>
<td>Kingfield</td>
</tr>
<tr>
<td>Called to order</td>
<td>4:06 PM</td>
</tr>
<tr>
<td>Adjourned</td>
<td>6:00 PM</td>
</tr>
<tr>
<td>Submitted by</td>
<td>Sara Boedecker-Johnston</td>
</tr>
<tr>
<td>Members Present</td>
<td>Jerry Alcazar, Penny Le Porte, Alicia Muñoz, Alex Knockblock, Jason Brandenborg, Jen Stern, Jonathan Alvarez, Roberto Lazo, Jon Schwartz</td>
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<tr>
<td>Members on Phone</td>
<td>None</td>
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<tr>
<td>Members Absent</td>
<td>Margarita Dimas Cultu, Linda Yang</td>
</tr>
<tr>
<td>Staff Present</td>
<td>Franny Marino, Sara Boedecker-Johnston, Colette Owens, Libby Stegger, Christine Reed (phone)</td>
</tr>
<tr>
<td>Guests Present</td>
<td>Jessica Tomaselli, Beth Finch, Molly McGraw Healy</td>
</tr>
</tbody>
</table>

### Agenda Item: Call to Order

**Discussion** None

**Motion** Motion to call the meeting to order

**Made by** Penny LePorte

**Seconded by** Alicia Munoz

**Vote**

- **Yea:** 9
- **Nay:** 0
- **Abstain:** 0

**Action** No action needed

### Agenda Item: Approve Agenda

**Discussion** None

**Motion** Motion to approve the agenda

**Made by** Jason Brandenborg

**Seconded by** Jennifer Stern

**Vote**

- **Yea:** 9
- **Nay:** 0
- **Abstain:** 0

**Action** No action needed

### Agenda Item: Principal Welcome

**Discussion** Principal Matt Toppin shared celebrations related to staff retention and student academic growth and long term priorities for Hiawatha College Prep - Kingfield.

**Motion** No motion needed

### Agenda Item: Consent Agenda

**Discussion** None
## Motion

**Motion to approve the items on the consent agenda**

**Made by** Jennifer Stern  
**Seconded by** Jason Brandenborg

**Vote**  
- **Yea:** 9  
- **Nay:** 0  
- **Abstain:** 0

**Action** No action needed

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## Agenda Item: Board Business

### Discussion
- **Hiawatha Board Governance Assessment:** Beth Finch from CharterSource shared the results of the governance assessment and upcoming tasks from her work plan.
- **Board Member Training Requirements:** All board members are asked to complete the three training webinars posted on Board Effect by Jan 1, 2020.
- **Process for Filling Open Board Seats:** The governance committee is currently meeting with candidates to fill two open seats for the remainder of the school year. Board members may pass along potential member names to Jerry Alcazar. Expertise is needed in finance and law.
- **Board Giving Ask:** Jessica Tomaselli thanked board members for their contributions and encouraged members to meet the 100% board giving goal.

**Motion** No motion needed

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## Agenda Item: Network Updates

### Discussion
- **HCP-N Principal Transition:** Sherene Judeh has stepped down from her role effective 12/20/19. Beda Martinez, HCP-N Dean of Instruction will serve as interim principal for the remainder of the school year. The search for a long term principal has been launched.
- **SY 20-21 Network Calendar:** Next year’s calendar and school start and end dates through 2023 have been posted on our website.
- **Hiawatha Through College Feasibility Study:** A financial feasibility study is in progress and will inform decisions about the structure of the Hiawatha Through College Program.
- **Practices for addressing hate speech and bullying:** Staff are taking on the work of turning board-approved policies into practices aligned across schools.
- **Toys for Tots:** We have 2100 children signed up to participate in the event on 12/20. Please stop by between 11:00 am to 6:00 pm at HCHS.
- **SY19-20 Dashboard:** As of Dec 1, we see strengths in college acceptance, student attendance, student and staff retention, and family survey results. Areas for improvement include academic proficiency and families indicating that they feel connected to each other on our family survey. Mid-year academic data will be available at the February board meeting.

**Motion** No motion needed

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## Agenda Item: Network Financial Update

### Discussion
Update about where we project to end the year financially and strategies being taken to address differences from original forecast. Board discussed trade offs between fund balance percentages and academic programmatic investments that drive student outcomes and enrollment. Draft FY21 budget will come to the finance and facilities committee in March and the full board in April.

**Motion** No motion needed

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## Agenda Item: Hiawatha 2025 Strategic Plan

### Discussion
Overview of the strategic plan presented. Board discussed strengths of the plan from the teacher perspective, funding implications and risk mitigation.
| Motion | Motion to approve the plan as presented and endorse the next phase of implementation planning for SY2021. |
| Made by | Jerry Alcazar | Seconded by | Jon Schwartz |
| Vote | Yea: 9 | Nay: 0 | Abstain: 0 |
| Action | No action needed |

| Agenda Item | Adjourn |
| Discussion | None |
| Motion | Motion to adjourn |
| Made by | Jon Schwartz | Seconded by | Alicia Muñoz |
| Vote | Yea: 9 | Nay: 0 | Abstain: 0 |
| Action | No action needed |