

APPROVED



## Hiawatha Academies

# Minutes

### Hiawatha Academies December Board Meeting

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**Date and Time**

Wednesday December 12, 2018 at 4:00 PM

**Location**

Hiawatha College Prep - Kingfield (3800 Pleasant Ave, Minneapolis, MN 55409)

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**Trustees Present**

A. Behrendt, J. Alvarez, J. Brandenburg, J. Schwartz, L. Yang, M. Dimas Cultu, P. Leporte, R. Lazo

**Trustees Absent**

A. Munoz, J. Alcazar, S. Sowma

**Trustees Arrived Late**

J. Alvarez, L. Yang

**Ex-Officio Members Present**

C. Owens

**Non Voting Members Present**

C. Owens

**Guests Present**

A. Dyslin, A. Momin, Ambar Hanson, Charlie Wilson, Dan Quam, Jen Stern, L. Stegger, Matt Toppin, R. Kellogg

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**I. Opening Items****A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

P. Leporte made a motion to Call the meeting to order.

J. Schwartz seconded the motion.

The board **VOTED** unanimously to approve the motion.

M. Dimas Cultu called a meeting of the board of trustees of Hiawatha Academies to order on Wednesday Dec 12, 2018 @ 4:00 PM at Hiawatha College Prep - Kingfield (3800 Pleasant Ave, Minneapolis, MN 55409).

### **C. Approve Previous Meeting Minutes**

J. Schwartz made a motion to approve minutes from the Hiawatha Academies Board Meeting on 11-14-18.

J. Brandenburg seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Approve Agenda**

Margarita moved to add agenda item: Add Jonathan Alvarez presentation

J. Schwartz made a motion to Approve the agenda.

P. Leporte seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Update from Hiawatha College Prep - Kingfield Leadership**

Principal Matt Toppin presented on HCP-K progress to goals, including academics, student culture and staff culture.

Jen asked about the cause for marked growth in percentage points in the Staff Climate survey.

Penny asked about strategies to keep improving family engagement survey results.

Jon asked about conversations with staff about how to get to 85% on the Staff Climate survey of staff recommending a job to a friend or family member.

Margarita asked Matt about his biggest challenges.

Robert asked about how 8th-graders are being prepared to transition to high school.

## **II. Board Training**

### **A. Fair Pupil Discipline Act**

Attny. Dan Quam from Messerli and Kramer provided training regarding the Fair Pupil Discipline Act, a framework for policies, procedures and ways of dealing with the dismissal of a student.

Margarita asked about best practices for meeting about dismissals without physically being present (teleconference).

Anne asked if a smaller committee could be formed (no quorum) to handle dismissals, with alternates.

Jonathan pointed out that telephone input does not count; it has to be video conferencing.

Margarita asked about students returning to school after expulsion and about whether the transcript can be given to the board before the meeting.

Anne asked about what questions can be asked about the situation that isn't on the hearing record.

J. Alvarez arrived late.

L. Yang arrived late.

### **III. Board Business**

#### **A. Monthly Financial Report and Bill Run**

A. Behrendt made a motion to approve the Monthly Financial Report and Bill Run.

P. Leporte seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **B. New Board Member**

Anne asked about any potential conflict with Jen's role with Great Minnesota Schools.

A. Behrendt made a motion to Approve New Board Member Jen Stern.

J. Brandenburg seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **IV. Network Updates - December 2018**

#### **A. Jonathan Alvarez presentation on Parent Association**

Due to technology issues, Penny Le Porte moved to postpone the Parent Association board meeting to a future meeting.

Linda Yang seconded.

Vote passed unanimously.

#### **B. Executive Director Update**

Colette presented on the next 18 months of goals for the network.

-Create a stable foundation

-Create capacity for improvement and innovation

Colette presented on November-December network progress and a family survey follow-up.

#### **C. Image Release Permission Policy**

Margarita asked if the image release applied to yearbooks.

Penny asked if the releases need to be on a more timely basis than annually.

Jen asked if the release should be an opt-out instead of an opt-in process.

Anne expressed concerns about language discrepancies and cost of photos that expire.

Penny stated the policy is too vague.

Adnan asked if the policy should state that social media is excluded.

Colette suggested revisions and to bring back to the board at a later date.

#### **D. Early Kindergarten Admission Policy**

Libby presented on Early Kindergarten Enrollment Policy.

Penny asked about what the expected outcomes would be for enrollment.

Margarita asked if the 8-15 students enrolled under this policy would result in a need for additional classes due to numbers.

Penny asked what kindergarten teachers think of the policy.

Jen asked if Sept/Oct was a more appropriate window than Sept/Dec.

A. Behrendt made a motion to approve Early Kindergarten Admission Policy.

J. Brandenburg seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **E. Student Active Transportation Policy**

Colette summarized the Active Transportation Policy, aimed at elementary and middle grades.

Margarita suggested deleting the statement on automobile accidents in the first paragraph.

Jon asked how the policy was adopted.

## **V. Closing Items**

### **A. Adjourn Meeting**

P. Leporte made a motion to adjourn the meeting.

L. Yang seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,

A. Dyslin